

Regular Meeting
Town of Cooleemee
January 18, 2021 6:00 pm
Minutes

In attendance were Mayor Jessica Almond, Commissioners: Don Cover, Jeannie Taylor, Commissioner Reavis, Town Clerk Steven Corriher. Absent Commissioner White

Mayor Jessica Almond called the meeting to order.

Invocation: Commissioner Cover

Pledge to the US Flag led by The Mayor

Visitors were welcomed.

Motion made by Commissioner Reavis to add annual meeting dates to the Agenda.
Seconded by Commissioner Cover, motion carried (3-0)

Motion made by Commissioner Cover to adopt the agenda and the consent agenda which includes Minutes from the November 16, 2020 meeting as well as the financial report.
Seconded by Commissioner Reavis, motion carried (3-0)

Public Comment (NONE)

Code Update: There was not much to update due to some personal family issues as well as end of the year items for the Town there had not been much extra time for Code Enforcement through December and first part of January. However the 2 biggest complaints throughout Town had been cleaned and fully abated since the last meeting.

Town Hall Update: The Finance Officer apologized for the delay in W-2 and 1099 process, this was due to updates required within the software that has literally become available that day and would be installed Tuesday or Wednesday so W-2s and 1099s should be ready by Friday afternoon. The 3 properties obtained by the Town from the County for River Park use is complete now we just have to submit paperwork that states this will be part of River Park for the Tax Exemption through Davie County which has already began by the Clerk. Golf Cart fees are due the Clerk announce a little different way he had done this due to the Pandemic he had mailed all forms needed to limit time in office for folks after about 6 renewals at this point it seems very smooth proof of insurance is still required photo ID and \$25.00 annual fee.

Mark Hager with The Forks of the Yadkin and Davie County History Museum came to speak to the board about a Solar Panel Project proposed on Junction Rd. Although this project is not within the Town Limits they wanted to full disclose the plans moving forward to the Town considering they are only about 3 miles away. They assured buffer zones so the panels would not be seen, the money made from the lease agreement would in fact go towards the Museum to get that up and running and self stainable for years to come. He did request the board perhaps a write

a note of support for the project much as the Museum had so that Davie County Planning and Board of Commissioners could see there being no push back from the Town. With everything he presented the Town felt comfortable in doing so.

Motion made by Commissioner Taylor to have a letter drawn up by the Clerk to show support for the Museum and the project moving forward.

Seconded by Commissioner Reavis, Motion carried (3-0)

The Finance Officer presented the Board a small mistake to the retirement process. When Officer Hill was transferred from Part-Time to Full-Time a number was missed within the system and his state retirement had not been taken from his payroll checks. This mistake was found by the Finance Officer upon a routine Self Audit he performs every few months. While the Town had been making full retirement payments to his account so there is no worry of a catch up the 6% that is deducted from his pay each period was not being deducted. the total was \$665.93 that the Town is showing short. Now the Finance Officer has correct this and has completed a General Ledger to balance the difference within the system the fact is there is still a \$665.93 amount of over payment that the board has to consider rather to forgive or have him pay back. he could be offered a monthly pay back, have deducted from his check, or forgive the amount.

Motion made by Commissioner Taylor to ask that Officer Hill pay back the \$665.93 either way he deems fit rather that be all at once, monthly, or through paycheck deduction.

Seconded by Commissioner Reavis, motion carried (3-0)

The Finance Officer presented the board its annual Southern Software contract which runs from April 1, 2021- March 31, 2022 the contract totals \$2536.00 which is right where they have been for years.

Motion made by Commissioner Taylor to accept the annual contract from Southern Software

Seconded by Commissioner Reavis , motion carried (3-0)

The Clerk presented the board ideas for a new items at the playground and the possible replacement of the Old Wooden playground and replaced with a new one through a grant provided by Davie County.

He passed out 3 different ideas and the board selected their favorite. He said he too had showed several kids and parents and they have all seemed to like the same one, so he will attempt to get the grant together before the deadline in early February.

Setting dates and times for the Towns regular monthly meetings.

Motion made by Commissioner Reavis to keep meetings at the 3rd Monday each Month at 6:00pm.

Seconded by Commissioner Taylor, motion carried (3-0)

Mayor Almond reminded everyone leaf pick up services would end January 19, 2021 for the year. She also announced she had received several complaints about the Post Office and folks not receiving packages and wanting a street side mail box, she also asked since the Town had an ordinance against this would the Town need to provide the Post Office Boxes. The Code Officer had already checked on the Ordinance in Question and it was stated to him from the Greensboro Office Cooleemee is not the only Town to not allow street side mail boxes. Towns nor Counties,

or even States in general were responsible for any mail delivery or mail type to anyone rather street side or Post Office Boxes. There were plans that could provide services and aide services as such but that is more up to people to participate not the Town. That was all the info he had at the time.

1 hour 38 minutes Meeting Time

Mayor, Jessica Almond

Clerk, Steven Corriher