

Regular Meeting
Town of Cooleemee
March 15, 2021 6:00 pm
Minutes

In attendance were Mayor Jessica Almond, Commissioners: Don Cover, Jeannie Taylor, and Commissioner Reavis, absent were Michael White, Town Clerk Steven Corriher (sick), and Attorney Wendy Terry (excused by Mayor).

Mayor Jessica Almond called the meeting to order.

Invocation: Commissioner Cover

Pledge to the US Flag led by The Mayor

Visitors were welcomed.

Motion made by Commissioner Reavis to adopt the agenda and the Consent Agenda along with the Financial Report and the Minutes from the February 15, 2021 regular meeting and the March 8, 2021 special called meetings.

Seconded by Commissioner Cover, motion carried (3-0)

No one signed up for Public Comment

Code Officer Steve left notes with Mayor Almond that he had opened 11 cases during week 1 of starting back up Code Enforcement, 7 of those were completed abated, 1 person was attempted to be notified by telephone as address was not correct, 1 was given an extension due to making very good noticeable improvements. 2 had made no effort so the next step there was sending out and penalty notice along with attempting to move forward with contract abatement.

Week 2 saw 10 cases get open they were not due for re-inspection until Friday March 19, 2021 so there were no updates there. He also noted he had not wrote up Junk Cars during this round simply because of the Code meeting held on the 8th and with the slight confusion we all had with the writing of that.

ABC Board appointment, Grimes Parker term was up and he needed to be reinstated if so desired, Mayor Almond mentioned Clerk Steve had contacted Mr. Parker and he did indeed wish to be placed back on this board. Per the ABC merger agreement 2 years ago all parties were given partial terms with the opportunity to serve a full term following the partial if they so chose so no formal posting was needed to be made of this ABC opening.

Planning Board, Mayor Almond made the board aware 2 seats were becoming vacant asked that the Clerk post the openings to see who may be interested in filling these spots.

Budget Amendment the Finance Officer prepared a budget amendment, this budget amendment was for adding 3 weeks of salary to Clerk Salary and Code Salary and make accommodations to FICA for those adjustments for \$5200 total. These salaries are not for the current Clerk/Code

Officer to make more money they are strictly for training purposes, as the Clerk had a job offer that he was debating on taking since the Town board had agreed to make him full time in February. This Amendment would cover the Clerk/Code Officer and a trainee for up to 3 weeks as the budget was prepared for only one employee.

Motion made by Commissioner Taylor to accept the budget amendment as stated by the Mayor and prepared by the Finance Officer

Seconded by Commissioner Reavis, motion carried (3-0).

The Finance Officer had already began preparing the 21/22 budget and had those printed off for board viewing. The Mayor went through explaining each line, as revenues continue to drop each year we estimate about a \$9029.00 decrease for 21/22 year for a total revenue projected at \$469,817

Governing Body which includes Town Board, Planning Board, Attorney, State Audit, and Elections will see an increase of about \$4700 mainly due to it being an election year.

Town Hall total budget looks to increase \$21,000 total mainly due to the combining of Salary, FICA, State Retirement, for Clerk/Finance/and Code Officer all into one item.

Code Enforcement looks to decrease \$17,600 total due again to the combining of salaries etc.

Law Enforcement stayed just about the same as there was a slight overall decrease in their total budget.

Powell Bill again we simply budget for what comes in each year, then make budget amendments when they are need from the Powell Bill fund account.

Recreation will stay the same, Mulch will be required during the year.

Town Property Community Outreach dropped \$17,500 mostly due to there had been \$10,000 in Capital Outlay for the purpose of any big project that may come up, none have to this point so that money will be placed into reserved funds as all unused funds do.

Library funding according to our 3year 2019-2022 local agreement with Davie County each serves can go up as much as 3% each year so the \$205 increase will cover that if it is the case.

Contingency funds are funds that are not allocated to any particular portion and can only be transferred into another account with board approval to be spent. We are allowed to place 5% of the projected revenues into this account. My goal this year was to place non here if possible so at the moment we can place \$23,461 in the line and we have \$617 in the line. Steve Will work this into the budget accordingly and come back to you to see if you have issues with where and why he did.

35 minutes Meeting Time

Mayor, Jessica Almond

Clerk, Steven Corriher