

Regular Meeting
Town of Cooleemee
August 16, 2021 6:00 pm
Minutes

In attendance were Mayor Jessica Almond, Commissioners: Don Cover, Jeannie Taylor, Andy Reavis, Town Clerk Aaron Thies, and Attorney Wendy Terry, Absent was Michael White.

Mayor Jessica Almond called the meeting to order.

Invocation: Commissioner Reavis

Pledge to the US Flag led by The Mayor

Visitors were welcomed.

Additions made to agenda for close section to talk about personnel issue, and lawyer to talk about CHA at the end of the meeting after set agenda was finish.

Motion made by Commissioner Cover to add personal issue and CHA close section to end of agenda.

Seconded by Commissioner Reavis, motion carried (3-0)

Motion made by Commissioner Taylor to adopt the agenda and the Consent Agenda along with the Financial Report and the Minutes from the June 21, 2021 regular meeting & June 28th Special Call meeting.

Seconded by Commissioner Reavis, motion carried (3-0)

No one signed up for Public Comment

Updates:

Clerk Aaron gave update to any important ideas in town hall since last monthly meeting. All accounts for end of year had been completed and reported to correct people. Bathrooms are back messed up and is looking for the original contactor information to get in touch to see if we have a warranty on the toilets. The audit for 2020/2021 was held on 8/12/21 & 8/13/21. Few counts changes caught his eyes such as the Powell Bill, ABC Revenues, Civil Citations, Attorney, Fire Department, Code Salary, and State Retirement seeing an increase from 2019/2020 and from the original budget approval for 2020/2021. Also question what happen to the Rent expense having so much left over in the budget. The Worker Comp. self audit was filled out and submitted on 8/13/2021 as well for the past year.

Code Aaron gave a report on violation issues. 7/28/21 was 44 violation between grass, open storage and a few car issues. as of 8/9/2021 another 20 violation was issue and 7 violation were issue with a \$50.00 fee for the completing the warning issue on 7/28/21.

Old Business:

Finance officer Aaron presented to the board back on 6/21/21 that the town could receive money from the American Rescue Plan Act of 2021 with a total around \$280,000.00. All paper work

was submitted the end of July officially. NCPRO sent over the updated information with the amount the town would receive. The total the town would get went up to the final total of \$313,279.59, with the first half to come in the coming weeks and the other half would come in a year time frame of the first deposit. Aaron stated that the town had to have a plan to use the money by 12/31/2024 and spend the money by 12/31/2026 with any money not use having to be sent back after the deadline. Aaron stated he is looking for all the fine print to make sure we spend the money on items its allowed to be spent on.

New Business:

Finance officer Aaron presented a budget amendment due to town liability insurance not being budget to fit with town hall now having a full time person in the office over part time, and subscriptions and dues. Aaron received a total three invoices form the N.C.L.M. for yearly dues, one being for the current year 2021/2022, the other two was for 2019/2020 & 2020/2021. The invoices was still going to John's email as no one in the N.C.L.M. office that had caught the mistake till the last of July. The budget amendment was to increase town liability insurance form \$3,400.00 to \$4,295.00, an increase of \$895.00 to cover the increase in the insurance, and dues/subscriptions from \$3,500.00 to \$6,905.00, an increase of \$3,405.00 to cover the cost of the 2019/2020 & 2020/2021 past due membership dues. The funds coming out of the fund balance approp. account making it now \$4,300.00 for the year as an increase.

Motion made by Commissioner Reavis to accept the 21/22 budget amendment to increase the said areas in the budget.

Second by Commissioner Taylor, motion carried (3-0).

Board moved into close section at 6:37 P.M. to discuss CHA terms with town attorney Wendy Terry and discuss personnel issue.

Close section ended at 7:06 P.M.

Motion made by Commissioner Reavis for the extra payment from for town hall pay to be account as over time as Aaron has not turn in any mileage for due code work round town and running errands for the town due to payroll issue of not pulling state retirement correctly.

Second by Commissioner Taylor, motion carried (3-0).

Reminders

Board comments

Commissioner Reavis talked with the DOT contract mower to come round town and mow the side streets of Grove st at Center st, Holt st, Main st at 801, Duke and Davie st near the mill, Cross st at the dead end, and few other areas in town.

Motion made by Commissioner Cover to adjourn the meeting.

Seconded by Commissioner Taylor, motion carried (3-0)

70 minutes Meeting Time

Mayor, Jessica Almond

Clerk, Aaron Thies